

STEPS TO CHECK/UPDATE CONTACT INFO. In GLS(Portal system)

Office of International Student Services

STEP 1 : Sign in to SKKU → GLS

The screenshot shows the SKKU (Sungkyunkwan University) portal homepage. At the top left is the SKKU logo. To the right are links for 'My Info.' and 'Log Out'. Below this is a horizontal menu with icons for Home, GLS, iCampus, SSGateway, ChallengeSquare, Board, Survey, Google, and Office365. The 'GLS' icon, which depicts a computer monitor, is highlighted with a red square, and a red arrow points to it. Below the menu is a green banner with the text '2023~2024학년도 대학운영방침' and '인류와 미래사회를 위한 담대한 도전'. The main content area is divided into several sections: a 'Quick' sidebar on the left with links to AcademicInfo, Certificates, Scholarship, SAM, and 취업활동; a 'gMail(@g.skku.edu)' section with an 'Inbox' and 'Sent' list; a 'Board' section with a 'Recent' list; a 'Personal Calendar' section; and an 'Event Cal.' section. A 'Portlet' button is visible on the right side of the main content area.

성균관대학교
SUNGKYUNKWAN UNIVERSITY

Home GLS iCampus SSGateway ChallengeSquare Board Survey Google Office365

2023~2024학년도 대학운영방침
인류와 미래사회를 위한 담대한 도전

Quick
AcademicInfo
Certificates
Scholarship
SAM
취업활동

gMail(@g.skku.edu)

Inbox
Sent

- ♥제10회 대학원 학생성공스토리 특강 <슬기로운 ... stusuccess 2023-04-05
- 새 받은편지함 사용 관련 도움말 mail-norepl 2021-02-05
- Gmail 앱을 다운로드하세요! mail-norepl 2021-02-05

Board

Recent

- [International Student Services Office] Application for 202... 외국인유학생지원 2022/09/13
- [2022 Fall] Application for Withdrawal of Combined Mast... 교무팀 2022/08/16

Personal Calendar

Thu 4/13 ○ There is no documents.

Fri 4/14 ○ There is no documents.

Sat 4/15 ○ There is no documents.

Event Cal. Event Academic

Thu 4/13 ○ There is no documents.

Fri

Portlet

STEP2 : Academic Status/Personal Area -> Check and Change of Contact Address

The screenshot shows the Sungkyunkwan University portal interface. At the top, a navigation bar includes a search box, a timeout timer (02:58:30), and the university logo. Below this, a horizontal menu contains links such as 'Academic Calendar', 'Application/Graduation Requir..', 'Academic Status/Personal Area', 'Courses', 'Study Areas', 'Engineering Certification (ABEE..', 'Electronic Voting', 'Intellectual Property Rights', and 'Research'. A red box labeled '1' highlights the 'Academic Status/Personal Area' link. Below the navigation bar, a grid of service tiles is displayed. The first column contains 'Notice' and 'Academic Status/Personal Information'. The second column contains 'Tuition Fee' and 'Self Check-up for Graduation'. The third column contains 'Other Services'. A red box labeled '2' highlights the 'Check and Change of Contact Address' link within the 'Academic Status/Personal Information' section. Below the grid, there are five large tiles: 'Syllabus', 'Grade Notice', 'Grades', 'Grades by Major', and 'Tuition Fee'. At the bottom, a 'Campus Life' section includes links for 'Campus Map', 'Dormitory', 'Shuttle Bus', 'Dining Halls/Menu', and 'Libraries'.

Timeout 02:58:30

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Academic Calendar | Application/Graduation Requir.. | **Academic Status/Personal Area** | Courses | Study Areas | Engineering Certification (ABEE.. | Electronic Voting | Intellectual Property Rights | Research

Notice | Academic Status/Personal Information | Tuition Fee | Self Check-up for Graduation | Other Services

Change of School Register Information
Check-up of School Register
Check and Change of Contact Address
Registering the Recent Photo

Print Tuition Notice
Payment of Tuition Fee in Foreign Curr..

Notice
Status of Fulfilling Requirements for Gr..
Status of Fulfilling Requirements for Gr..

(Research & Business Foundation) Othe..
(Research & Business Foundation) Indiv..
Notice on Insurance
Check the Insurance Claim

Status of Fulfilling Requirements for Graduation | Check-up my Application Status | Application Status for Leave of Absence/Return | weekly Timetable | Course Bag

Syllabus
Course Syllabus

Grade Notice
Grade Notice of this Semester

Grades
Grades by Semester

Grades
Grades by Major

Tuition Fee
Print Tuition Notice

Campus Life

Campus Map | Dormitory | Shuttle Bus | Dining Halls/Menu | Libraries

STEP3 : Click the information you want to change in box 1 -> revise it in box 2
-> Save

☆

Timeout 02:59:49

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Academic Calendar | Application/Graduation Requir.. | Academic Status/Personal Area | Courses | Study Areas | Engineering Certification (ABEE.. | Electronic Voting | Intellectual Property Rights | Research |

☰ Check and Change of Cont. ✕

☆ Academic Status/Personal Area > Academic Status/Personal Information > Check and Change of Contact Address

Name

Student ID

Major

Enrollment Yr.

2023

Enrollment Yr.

4

Cur. Semester

Spring Semester

Myself/the persons history Total 2 / 3

Add

Relationship	No.	Type of Contact No.	Phone No.	Reside	Zip Code	Address	House No.	Notice Reception
Myself	1	Current Address		KOREA				Yes
	2	Cell Phone		KOREA	-			No
	3	E-Mail		KOREA	-			No

A contact address

Relationship

Myself

CellularPhone

Save